



## Fox Valley Marathon Races

April 13, 2019

Sept 14-22, 2019

[www.FV26.com](http://www.FV26.com)

## Fox Valley Marathon Races



### 2019 Charity Program

**Fill out a Volunteer Charity Team Application, email to [teams@fv26.com](mailto:teams@fv26.com), and let us help you raise awareness and donations for your cause.**

### **Volunteer Charity Program Overview**

**The Fox Valley Marathon Races and ShebBix Inc want to be good citizens.** Working together with cities, townships, park districts, forest preserves, sponsors, volunteers, schools, race committee members, and runners, **we can provide a broad based positive impact within the host communities** that support the event.

A vital part of the impact of the event is the Fox Valley Marathon Races Charity Program. **Each year, to help our neighbors in need, the Fox Valley Marathon Races will work with local charities** to help raise awareness of each charity and to provide donations to the charity in exchange for volunteer teams. Volunteer Charity Teams will have access to opportunities over several days based on availability, with donations proportional to the opportunity.

#### **All of our Volunteer Charities will be winners.**

Volunteer Charities will have a fun fall teambuilding opportunity, will receive recognition via the Events' social media, and will receive a portion of over **\$20,000 in charity donations**.

#### **All of our host communities, sponsors, and volunteers will be winners.**

By being an integral part of the race, our host communities, sponsors, and volunteers are directly responsible for the over \$100,000 annual runner and event donations to our charities. Working together, everyone involved in the races can take pride in being good citizens and helping our neighbors in need.

### **Race Obligations ...**

#### **Fox Valley Marathon Races will provide your organization the following...**

1. Donation as assigned to your organization, payable within 1 week of completed volunteering
2. Publicity for your cause on the Race Website, Facebook, Spectator Guide, Weekend Guide
3. Space for up to 2 banners on the start / finish barricades (Horizontal 3' x 6' maximum)
4. Access to online sign-up management for your team

#### **Fox Valley Marathon Races will provide your Charity Volunteers the following ...**

1. Access to sign up online for your team
2. Volunteer shirt per online volunteer registration size
3. A brief online description of your shift location, hours, and responsibilities
4. Detailed instruction during your shift via your Team Captain
5. Team Captain only - verbal or written instruction details

### **Sample Logo for Volunteer Charities ...**

If you would like to promote your participation in the Charity Program, the graphic at the left is available to all of our Program Charities license free.





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**Volunteer Charity Team Application**

Group Name \_\_\_\_\_ (if a fundraising group for the charity listed below)

Charity Name: \_\_\_\_\_ 501c3 #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

**Charity Obligations ...**

I, the undersigned, wish to apply to the Fox Valley Marathon Races Volunteer Charity Program, will fully staff the opportunities as marked below, and promise that ...

1.  I understand that the runners and the event are counting on my volunteers to take their responsibilities seriously, and will have them perform to the best of their abilities.
2.  All funds donated will be given to the above charity
3. I understand the following donation contingencies ...
  - A.  \$ 50 of the donation is contingent on 4 volunteers being signed up 3 weeks after approval
  - B.  \$ 100 of the donation is contingent on all volunteers being signed up 3 weeks from task day
  - C.  If sign-ups are incomplete 3 weeks from task day, donations and team size may be halved or withdrawn at race discretion
4. I understand the following volunteer requirements ...
  - A.  All volunteers meet age minimums, with 20% adults to keep minors productive
  - B.  All volunteers will be on site, ready, and attend a briefing meeting promptly at start time
  - C.  All volunteers will be on site and attend a de-briefing meeting 5 minutes from shift end time
5.  I have attached our Logo in hi resolution .jpg, .png, or .ai format
6.  I understand that nothing but our charity can be advertised on our banners within race village.
7.  I will insure that my team understands that they are volunteering for the event, and not for our organization.
8.  I understand that event safety is a priority, and that **unattended bags in race village will be disposed of.**

\_\_\_\_\_  
Charity or Group Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Event Authorized Representative

\_\_\_\_\_  
Title



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## Volunteer Opportunities

- Please check all for which your group wishes to volunteer
  - Must fill all positions in 1 group before reserving a 2<sup>nd</sup> group at the same time
- See website for updates on availability.
- See last page for detailed opportunity descriptions.

#### Sat 4/13 Fabyan Forest Preserve, Geneva

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A1 Aid StationW	(Age 12+)	5 vols x 5 hrs	5am-10am	\$ 400 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A2 Aid StationW	(Age 12+)	5 vols x 5 hrs	6am-11am	\$ 400 Donation	x1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A3 Aid StationS	(Age 12+)	4 vols x 5 hrs	6am-11am	\$ 300 Donation	x4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A4 Aid StationE	(Age 12+)	6 vols x 5 hrs	6am-11am	\$ 450 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A5 Aid StationX	(Age 12+)	5 vols x 5 hrs	5am-10am	\$ 400 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>			A7 Setup	(Age 14+)	6 vols x 3 hrs	5am-8am	\$ 300 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>			A8 Village	(Age 14+)	5 vols x 4 hrs	5am-9am	\$ 300 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		A13 Teardown	(Age 14+)	5 vols x 4 hrs	8:30am-12:30	\$ 300 Donation	x3

#### Sat 9/14 Fabyan Forest Preserve, Geneva

<input type="checkbox"/>	<input type="checkbox"/>			B1 Aid StationW	(Age 12+)	5 vols x 5 hrs	5am-10am	\$ 400 Donation	x2
<input type="checkbox"/>				B2 Aid StationW	(Age 12+)	5 vols x 5 hrs	6am-11am	\$ 400 Donation	x1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B3 Aid StationS	(Age 12+)	4 vols x 5 hrs	6am-11am	\$ 300 Donation	x4
<input type="checkbox"/>	<input type="checkbox"/>			B4 Aid StationE	(Age 12+)	6 vols x 5 hrs	6am-11am	\$ 450 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>			B5 Aid StationX	(Age 12+)	5 vols x 5 hrs	5am-10am	\$ 400 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>			B7 Setup	(Age 14+)	6 vols x 3 hrs	5am-8am	\$ 300 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>			B8 Village	(Age 14+)	5 vols x 4 hrs	5am-9am	\$ 300 Donation	x2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		B13 Teardown	(Age 14+)	5 vols x 4 hrs	8:30am-12:30	\$ 300 Donation	x3



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**Thu 9/19 various, St. Charles** \_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<b>C6 Loading</b>	(Age 14+)	<b>3 vols x 2 hrs</b>	<b>09am-11am</b>	<b>\$ 100 Donation</b>	<b>x2</b>
<input type="checkbox"/>		<b>C7 Setup (Expo)</b>	(Age 14+)	<b>3 vols x 3 hrs</b>	<b>11am-2pm</b>	<b>\$ 150 Donation</b>	<b>x1</b>

**Sat 9/21 various, St. Charles** \_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>D6 Loading</b>	(Age 14+)	<b>4 vols x 3 hrs</b>	<b>07am-10am</b>	<b>\$ 200 Donation</b>	<b>x3</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>D7 Setup</b>	(Age 14+)	<b>4 vols x 3 hrs</b>	<b>10am-1pm</b>	<b>\$ 200 Donation</b>	<b>x4</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>D8 Village</b>	(Age 14+)	<b>5 vols x 2 hrs</b>	<b>2:30pm-4:30</b>	<b>\$ 150 Donation</b>	<b>x3</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>D10 Course</b>	(Age 16+)	<b>6 vols x 2 hrs</b>	<b>2:30pm-4:30</b>	<b>\$ 200 Donation</b>	<b>x3</b>	
<input type="checkbox"/>			<b>D12 Security</b>	(Age 18+)	<b>2 vols x 8 hrs</b>	<b>9pm-5am</b>	<b>\$ 300 Donation</b>	<b>x1</b>	
<input type="checkbox"/>			<b>D13 Teardown</b>	(Age 14+)	<b>6 vols x 2 hrs</b>	<b>5pm-7pm</b>	<b>\$ 200 Donation</b>	<b>x1</b>	

**Sun 9/22 1<sup>st</sup> Street, St. Charles** \_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>E8. Village</b>	(Age 14+)	<b>5 vols x 4 hrs</b>	<b>05am-9am</b>	<b>\$ 300 Donation</b>	<b>x4</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>E9. Village</b>	(Age 14+)	<b>9 vols x 4 hrs</b>	<b>08:30am-12:30</b>	<b>\$ 550 Donation</b>	<b>x4</b>
<input type="checkbox"/>	<input type="checkbox"/>			<b>E10 Course</b>	(Age 16+)	<b>5 vols x 4 hrs</b>	<b>06:30am-10:30</b>	<b>\$ 300 Donation</b>	<b>x4</b>
<input type="checkbox"/>	<input type="checkbox"/>			<b>E11 Course</b>	(Age 16+)	<b>4 vols x 4 hrs</b>	<b>10am-2pm</b>	<b>\$ 250 Donation</b>	<b>x2</b>
<input type="checkbox"/>				<b>E11c Course</b>	(Age 16+)	<b>15 vols x 1 hrs</b>	<b>6:45am-7:45</b>	<b>\$ 225 Donation</b>	<b>x1</b>
<input type="checkbox"/>				<b>E11d Course</b>	(Age 16+)	<b>14 vols x 1.5 hr</b>	<b>6:45am-8:05</b>	<b>\$ 315 Donation</b>	<b>x1</b>
<input type="checkbox"/>				<b>E11e Course</b>	(Age 16+)	<b>14 vols x 1.75 hr</b>	<b>6:45am-7:20</b>	<b>\$ 375 Donation</b>	<b>x1</b>
<input type="checkbox"/>	<input type="checkbox"/>			<b>E12 Security</b>	(Age 18+)	<b>4 vols x 5 hrs</b>	<b>08am-1pm</b>	<b>\$ 300 Donation</b>	<b>x2</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>E13 Teardown</b>	(Age 14+)	<b>4 vols x 4 hrs</b>	<b>12pm-4pm</b>	<b>\$ 250 Donation</b>	<b>x4</b>



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## Task Descriptions

<b>1 – 5 Aid Station</b> Age 12+	<ul style="list-style-type: none"><li>– set up aid and water bottle stations</li><li>– train runners on bottle marking</li><li>– hand water, Gatorade, ice, bananas, oranges, gels, and water bottles to runners</li><li>– shuttle bottles from drop zone to tables</li><li>– tear down aid and water bottle stations</li></ul>
<b>6 Loading</b> Age 14+	<ul style="list-style-type: none"><li>– station truck: bins, cans, cones, signs, G-Ade, Clif, cups, tents, water</li><li>– village truck: cans, tents, signs, banners, cones, truss, medals, G-Ade, cups</li><li>– expo truck: bib bins, shirts, bags, cans, legacy bins, decorations</li><li>– redistribute station truck: bins, cans, cones, signs, G-Ade, Clif, cups, tents</li></ul>
<b>7 Setup</b> Age 14+	<ul style="list-style-type: none"><li>– unload trucks, make golf cart deliveries</li><li>– lights, start / finish lines, tents, tables, chairs, banners, food, water, gatorade</li><li>– tear down lights, start line, packet pickup, set up finish line</li><li>– load expo truck: pipe &amp; drape</li><li>– unload expo truck: pipe &amp; drape, bins, shirts, bags, cans, decorations</li><li>– set up pipe &amp; drape booths, tables, chairs, gear, bins, truss</li></ul>
<b>8-9 Village</b> Age 14+	<ul style="list-style-type: none"><li>– parking, packet pickup, volunteer check-in, ushers, gear check</li><li>– start line</li><li>– finish support: assist, medals, blankets, water, Gatorade</li><li>– village support: results, awards, food, gear check,</li><li>– unload water, garbage, tables, cans, cones, garbage, tents, Gatorade, cups</li></ul>
<b>10-11 Course Marshal</b> Age 16+	<ul style="list-style-type: none"><li>– direct runners at key intersections</li><li>– direct cars at key intersections</li><li>– direct bike path traffic at key intersections</li></ul>
<b>12 Security</b> Age 18+	<ul style="list-style-type: none"><li>– monitor race village overnight</li><li>– monitor gates, finish chute, food tent</li><li>– kindly but firmly deny entrance to spectators and runners per plan</li></ul>
<b>13 Teardown</b> Age 14+	<ul style="list-style-type: none"><li>– finish support: assist, medals, blankets, water, Gatorade</li><li>– village support: results, awards, food, gear check</li><li>– unload water, garbage, tables, cans, cones, garbage, tents, Gatorade, cups</li><li>– tear down tents, tables, chairs finish line, barricades, banners, pipe, &amp; drape</li><li>– reload trucks, make golf cart deliveries</li></ul>