



**Fox Valley Marathon Races**  
April 13 2024  
Sept 7-22, 2024  
[www.FV26.com](http://www.FV26.com)

**Fox Valley Marathon Races**



**2024 Charity Program**

**Fill out a Volunteer Charity Team Application, email to [teams@fv26.com](mailto:teams@fv26.com), and let us help you raise awareness and donations for your cause.**

### **Volunteer Charity Program Overview**

**The Fox Valley Marathon Races and ShebBix Inc want to be good citizens.** Working together with cities, townships, park districts, forest preserves, sponsors, volunteers, schools, race committee members, and runners, **we can provide a broad based positive impact within the host communities** that support the event.

A vital part of the impact of the event is the Fox Valley Marathon Races Charity Program. **Each year, to help our neighbors in need, the Fox Valley Marathon Races will work with local charities** to help raise awareness of each charity and to provide donations to the charity in exchange for volunteer teams. Volunteer Charity Teams will have access to opportunities over several days based on availability, with donations proportional to the opportunity.

#### **All of our Volunteer Charities will be winners.**

Volunteer Charities will have fun teambuilding opportunities, will receive recognition via the Events' social media, and will receive a portion of over **\$18,000 in charity donations.**

#### **All of our host communities, sponsors, and volunteers will be winners.**

By being an integral part of the race, our host communities, sponsors, and volunteers are directly responsible for the over \$50,000 annual runner and event donations to our charities. Working together, everyone involved in the races can take pride in being good citizens and helping our neighbors in need.

### **Race Obligations ...**

#### **Fox Valley Marathon Races will provide your organization the following...**

1. Donation as listed to your organization, payable within 1 week of completed volunteering
2. Publicity for your cause on the Race Website, Facebook, Spectator Guide, Weekend Guide
3. Space for up to 2 banners on the start / finish barricades (Horizontal 3' x 6' maximum)
4. Access to online sign-up management for your team

#### **Fox Valley Marathon Races will provide your Charity Volunteers the following ...**

1. Access to sign up online for your team
2. Volunteer hat (BQ2 Races) or hat or shirt per online volunteer registration size (Fox Valley Races)
3. A brief online description of your shift location, hours, and responsibilities
4. Detailed instruction during your shift via your Team Captain
5. Team Captain only - verbal or written instruction details

### **Sample Logo for Volunteer Charities ...**

If you would like to promote your participation in the Charity Program, the graphic at the left is available to all of our Program Charities license free.





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**Volunteer Charity Team Application**

Group Name \_\_\_\_\_ (if a fundraising group for the charity listed below)

Charity Payee: \_\_\_\_\_ 501c3 #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Charity Obligations ...**

I, the undersigned, wish to apply to the Fox Valley Marathon Races Volunteer Charity Program, will fully staff the opportunities as marked below, and promise that ...

1.  I understand that the runners and the event are counting on my volunteers to take their responsibilities seriously, and will have them show up and perform to the best of their abilities.
2.  All funds donated will be given to the above charity
3. I understand the following donation contingencies ...
  - A.  \$ 50 of the donation is contingent on 4 volunteers being signed up 3 weeks after approval
  - B.  \$ 100 of the donation is contingent on all volunteers being signed up 3 weeks from task day
  - C.  If sign-ups are incomplete 3 weeks from task day, donations and team size may be halved or withdrawn at race discretion
4. I understand the following volunteer requirements ...
  - A.  All volunteers meet age minimums, with minimum 20% adults to keep minors productive
  - B.  All volunteers will be on site, ready, and attend a briefing meeting promptly at shift start time
  - C.  All volunteers will be on site and attend a de-briefing meeting 5 minutes from shift end time
5.  I have attached our Logo in hi resolution .jpg, .png, or .ai format
6.  I understand that nothing but our charity can be advertised on our banners within race village.
7.  I will insure that my team understands they are volunteering for the event, and not for our organization.
8.  I understand that event safety is a priority, and that **unattended bags in race village will be disposed of.**

\_\_\_\_\_  
 Charity or Group Authorized Representative

\_\_\_\_\_  
 Title

*Craig Bixler*

\_\_\_\_\_  
 Event Authorized Representative

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Title



**Volunteer Opportunities**

- Please check all for which your group wishes to volunteer
- Must fill all volunteer positions in 1 group before reserving a 2<sup>nd</sup> simultaneous group ○  
 Repeat multi-group charities may be exempt at the discretion of the event
- See website for updates on availability, see last page for detailed opportunity descriptions.

**Sat 4/13 Fabyan Forest Preserve, Geneva 13 shifts, 62 vols, \$3850 total**

<input type="checkbox"/>	<input type="checkbox"/>	<b>A1a Aid Station</b> W (Age 12+)	6 vols x 3 hrs	5am-8am	\$ 300 Donation x2
<input type="checkbox"/>		<b>A1b Aid Station</b> W (Age 12+)	6 vols x 3.5 hrs	7:30-11am	\$ 350 Donation x1
<input type="checkbox"/>	<input type="checkbox"/>	<b>A2 Aid Station</b> S (Age 12+)	4 vols x 5.5 hrs	5:30-11am	\$ 350 Donation x2
<input type="checkbox"/>	<input type="checkbox"/>	<b>A3 Aid Station</b> E (Age 12+)	4 vols x 5 hrs	6am-11am	\$ 300 Donation x2
<input type="checkbox"/>		<b>A7 Setup</b> (Age 14+)	6 vols x 3 hrs	5am-8am	\$ 270 Donation x1
<input type="checkbox"/>		<b>A8 Village</b> (Age 14+)	6 vols x 4hrs	5am-9am	\$ 360 Donation x1
<input type="checkbox"/>	<input type="checkbox"/>	<b>A13 Teardown</b> (Age 14+)	5 vols x 4 hrs	8:30-12:30pm	\$ 300 Donation x2

**Sat 9/7 Fabyan Forest Preserve, Geneva 14 shifts, 67 vols, \$4150 total**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>B1a Aid Station</b> W (Age 12+)	6 vols x 3 hrs	5am-8am	\$ 300 Donation x2	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>B1b Aid Station</b> W (Age 12+)	6 vols x 3.5 hrs	7:30-11am	\$ 350 Donation x1
<input type="checkbox"/>	<input type="checkbox"/>		<b>A2 Aid Station</b> S (Age 12+)	4 vols x 5.5 hrs	5:30-11am	\$ 350 Donation x2	
<input type="checkbox"/>	<input type="checkbox"/>		<b>A3 Aid Station</b> E (Age 12+)	4 vols x 5 hrs	6am-11am	\$ 300 Donation x2	
<input type="checkbox"/>			<b>B7 Setup</b> (Age 14+)	6 vols x 3 hrs	5am-8am	\$ 270 Donation x1	
<input type="checkbox"/>			<b>B8 Village</b> (Age 14+)	6 vols x 4hrs	5am-9am	\$ 360 Donation x1	
<input type="checkbox"/>			<b>B10 Course</b> (Age 16+)	5 vols x 4 hrs	6:30am-10:30am	\$ 300 Donation x1	
<input type="checkbox"/>	<input type="checkbox"/>		<b>B13 Teardown</b> (Age 14+)	5 vols x 4hrs	8:30-12:30pm	\$ 300 Donation x2	



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<b>Thu 9/19</b>	<b>Life Storage, St. Charles</b>	<u>1 shift, 3 volunteers, \$100 total</u>			
<input type="checkbox"/>	<b>C6 Loading</b>	(Age 14+)	<b>3 vols x 2 hrs</b>	<b>1pm-3pm</b>	<b>\$ 100 Donation x1</b>

<b>Fri 9/20</b>	<b>Fairgrounds, St. Charles</b>	<u>5 shifts, 16 volunteers, \$950 total</u>			
<input type="checkbox"/>	<b>D7 Setup (Expo)</b>	(Age 14+)	<b>3 vols x 3 hrs</b>	<b>7am-10am</b>	<b>\$ 150 Donation x2</b>
<input type="checkbox"/>	<b>D8 Village (packets)</b>	(Age 14+)	<b>3 vols x 4 hrs</b>	<b>10am-2pm</b>	<b>\$ 200 Donation x2</b>
<input type="checkbox"/>	<b>D9 Village (packets)</b>	(Age 14+)	<b>4 vols x 4 hrs</b>	<b>1:30pm-5:30pm</b>	<b>\$ 250 Donation x1</b>

<b>Sat 9/21</b>	<b>various, St. Charles</b>	<u>9 shifts, 34 volunteers, \$1900 total</u>			
<input type="checkbox"/>	<b>E6 Loading</b>	(Age 14+)	<b>4 vols x 3 hrs</b>	<b>07am-10am</b>	<b>\$ 200 Donation x3</b>
<input type="checkbox"/>	<b>E7 Setup</b>	(Age 14+)	<b>4 vols x 3 hrs</b>	<b>4:30pm-7:30pm</b>	<b>\$ 200 Donation x3</b>
<input type="checkbox"/>	<b>E8 Village (packets)</b>	(Age 14+)	<b>3 vols x 4.5 hrs</b>	<b>9:30am-2pm</b>	<b>\$ 200 Donation x2</b>
<input type="checkbox"/>	<b>E13 Teardown</b>	(Age 14+)	<b>4 vols x 4.5 hrs</b>	<b>1:30pm-6pm</b>	<b>\$ 300 Donation x1</b>

<b>Sun 9/22</b>	<b>1<sup>st</sup> Street, St. Charles</b>	<u>24 shifts, 117 volunteers, \$6550 total + 10 aid stations</u>			
<input type="checkbox"/>	<b>F1. Aid Station</b>	(Age 13+)	<b>6-20 vols - many options - CONTACT US – cbixler@fv26.com</b>		
<input type="checkbox"/>	<b>F8. Village</b>	(Age 14+)	<b>6 vols x 4 hrs</b>	<b>05am-9am</b>	<b>\$ 400 Donation x4</b>
<input type="checkbox"/>	<b>F9. Village</b>	(Age 14+)	<b>6 vols x 4 hrs</b>	<b>08:30am-12:30</b>	<b>\$ 400 Donation x4</b>
<input type="checkbox"/>	<b>F10a Course**</b>	(Age 16+)	<b>4 vols x 2.5 hrs</b>	<b>6am-8:30am</b>	<b>\$ 150 Donation x3</b>
<input type="checkbox"/>	<b>F10b Course**</b>	(Age 16+)	<b>4 vols x 4 hrs</b>	<b>6am-10am</b>	<b>\$ 250 Donation x3</b>
<input type="checkbox"/>	<b>F10c Course**</b>	(Age 16+)	<b>5 vols x 2.5 hrs</b>	<b>6:30am-9am</b>	<b>\$ 200 Donation x2</b>
<input type="checkbox"/>	<b>F10d Course**</b>	(Age 16+)	<b>4 vols x 4 hrs</b>	<b>06:45am-10:45</b>	<b>\$ 250 Donation x2</b>
<input type="checkbox"/>	<b>F11 Course**</b>	(Age 16+)	<b>4 vols x 4 hrs</b>	<b>9:30am-1:30pm</b>	<b>\$ 250 Donation x3</b>
<input type="checkbox"/>	<b>F13 Teardown</b>	(Age 14+)	<b>5 vols x 4 hrs</b>	<b>12pm-4pm</b>	<b>\$ 300 Donation x3</b>

\*\* requires ratio of 1 adult per 3 under 18



## Task Descriptions

<p><b>1 – 5 Aid Station</b> Age 12+</p>	<ul style="list-style-type: none"> <li>– set up / tear down aid and water bottle stations</li> <li>– set up / tear down course signs and mile markers</li> <li>– train runners on bottle marking</li> <li>– hand water, Gatorade, ice, bananas, oranges, gels, and water bottles to runners</li> <li>– shuttle bottles from drop zone to tables</li> <li>– tear down aid and water bottle stations</li> </ul>
<p><b>6 Loading</b> Age 14+</p>	<ul style="list-style-type: none"> <li>– station truck: bins, cans, cones, signs, G-Ade, Clif, cups, tents, water</li> <li>– village truck: cans, tents, signs, banners, cones, truss, medals, G-Ade, cups</li> <li>– expo truck: bib bins, shirts, bags, cans, legacy bins, decorations</li> <li>– redistribute station truck: bins, cans, cones, signs, G-Ade, Clif, cups, tents</li> </ul>
<p><b>7 Setup</b> Age 14+</p>	<ul style="list-style-type: none"> <li>– unload trucks, make golf cart deliveries (golf cart requires 1 adult 18+)</li> <li>– lights, start / finish lines, tents, tables, chairs, banners, food, water, gatorade</li> <li>– tear down lights, start line, packet pickup, set up finish line</li> <li>– load expo truck: pipe &amp; drape</li> <li>– unload expo truck: pipe &amp; drape, bins, shirts, bags, cans, decorations</li> <li>– set up pipe &amp; drape booths, tables, chairs, gear, bins, truss</li> </ul>
<p><b>8-9 Village</b> Age 14+</p>	<ul style="list-style-type: none"> <li>– parking, packet pickup, volunteer check-in, ushers, gear check – start line</li> <li>– finish support: assist, medals, blankets, water, Gatorade</li> <li>– village support: results, awards, food, gear check,</li> <li>– unload water, garbage, tables, cans, cones, garbage, tents, Gatorade, cups</li> </ul>
<p><b>10-11 Course Marshal</b> Age 16+</p>	<ul style="list-style-type: none"> <li>– direct lead bikes and runners at key intersections</li> <li>– direct cars at key intersections</li> <li>– direct bike path traffic at key intersections</li> <li>– set up / tear down mile markers and course signs</li> <li>– minimum 1 adult for every 3 volunteers under 16</li> </ul>
<p><b>12 Security</b> Age 16+</p>	<ul style="list-style-type: none"> <li>– monitor race village overnight (18+)</li> <li>– monitor gates, finish chute, food tent</li> <li>– kindly but firmly deny entrance to spectators and runners per plan</li> <li>– minimum 1 adult for every 3 volunteers</li> </ul>
<p><b>13 Teardown</b> Age 14+</p>	<ul style="list-style-type: none"> <li>– finish support: assist, medals, blankets, water, Gatorade</li> <li>– village support: results, awards, food, gear check</li> <li>– unload water, garbage, tables, cans, cones, garbage, tents, Gatorade, cups</li> <li>– tear down tents, tables, chairs finish line, barricades, banners, pipe, &amp; drape</li> <li>– reload trucks</li> </ul>